

TOURISM COUNCIL OF BHUTAN

THIMPHU: BHUTAN

**Tender documents for supply of Laptop & its
accessories for the fiscal year 2016 - 2017**

Instruction to Bidders

As announced in the Kuensel dated 10th November 2016, the Administration & Finance Division, Tourism Council of Bhutan would like to invite quotations from suppliers for supply of Laptop & its accessories for the financial year 2016-2017. You are requested to read the terms and conditions thoroughly and specifications of goods given in the attached list before submitting the tender.

The tender should be submitted addressed to the Director, Tourism Council of Bhutan, Thimphu latest by 28th of November 2016 **before 12:00pm, & shall be opened on the same day at 2:00 pm.**

For further information or clarification, please contact at 02-323251/52.

Terms and conditions

1. Rate

The rate quoted shall be C.I.F Tourism Council of Bhutan, Thimphu inclusive of taxes, transportation and handling charges to be delivered to the Administration & Finance Division, TCB, Thimphu.

2. Specification

You are required to quote as per the specification mentioned on attached list otherwise your bill shall be rejected.

3. Period and Rate Validity

The selected bidder(s) shall be required to supply Laptop and its accessories as and when felt necessary for one year i.e. during the financial year 2016 – 2017, without any changes in price. If the selected bidder fails to supply and materials at the same rate for one financial year, we shall forfeit the Bid Security and other shall be awarded to the second lowest evaluated bidder.

4. Delivery

The selected bidder(s) shall be required to supply computer laptop & its accessories within 15 days from the date of issue of confirmed supply order. In the event of late delivery, penalty shall be charged as per Sl # 5 below.

5. Penalty

If the selected bidder(s) fails to deliver the goods within the scheduled time, penalty shall be charged @ 1% of the total order value per day for another 15 days. In case of further delay, the order shall be cancelled and the Security Deposit shall be forfeited.

6. Security Deposit

The selected bidder(s) shall be required to deposit Security Deposit after receiving the order at the rate of 2% of the total order value in the form of Demand Draft in favor of the Director, Tourism Council of Bhutan within 7 days of the date of order. Failing to deposit the security within time scheduled the order shall be cancelled and the Bid Security of Nu 20,000/- (Twenty thousand) shall be forfeited. On successful completion of supply of goods, the Security Deposit shall be refunded. On failure to supply the goods within the scheduled time the order shall be cancelled by forfeiting the Security Deposit and awarding the order to the second lowest evaluation bidder.

7. Bid Security

The bid submitted shall be furnished with a Bid Security of Nu 20,000/- (Twenty Thousand) in the form of Demand Draft in favor of the Director, Tourism Council of Bhutan along with the tender. Tender without Bid Security shall be directly rejected. The bid Security of the unsuccessful bidders shall be returned/ refunded after finalization of tender. The bid security of the successful bidder shall be retained with us till the end of the financial year i.e. 30th June 2017. If the successful bidders(s) fail to supply the goods as and when required during the validity period, we shall forfeit the Bid Security of Nu 20,000/- (Twenty thousand) and award the order to the second lowest evaluated bidder.

8. Selection Criteria

The Purchaser reserves the right to select on supplier for all items or to split to more than one.

9. Documents Required

Copy of valid trade license and latest tax clearance certificate should be submitted along with the tender for verification of the eligibility of the supplier. Failing to submit the above documents, the bid shall be rejected.

10. Catalogue

You are required to submit the catalogue for each items bided. If you cannot submit the catalogue, even photographs will suffice.

11. Tax Deduction

2% tax shall be deducted from your bill as per present government rules.

12. Payment

The payment shall be made only after the full delivery of the goods. No part of advance payment shall be made.

13. Note

Please mention confidential and your quotation no. & date clearly on your quotation or your bid shall be rejected.

Annexure: Specification detail

Laptop i5
PROCESSOR / CHIPSET
CPU Intel Core i5 (2nd Gen) 2520M / 2.5 GHz
Max Turbo Speed 3.2 GHz, Number of Cores Dual-Core, Cache L3 - 3 MB
64-bit Computing Yes MEMORY
• Max Supported Size 8 GB
• Technology DDR3 SDRAM
RAM
• Memory Speed 1333 MHz
• Memory Specification Compliance PC3-10600
• Configuration Features 2 x 2 GB • Technology DDR3 SDRAM
• Installed Size 4 GB
HARD DRIVE
• Spindle Speed 5400 rpm
• Type HDD
• Capacity 500 GB
BATTERY
• Cells 6-cell
• Output 90 Watt
NETWORKING
• Data Link Protocol Bluetooth 3.0, Ethernet, Fast Ethernet, Gigabit Ethernet, IEEE 802.11a, IEEE 802.11b, IEEE 802.11g, IEEE 802.11n
• Wireless LAN Supported Yes • Wireless NIC Intel Centrino Advanced-N 6205
MONITOR
• Diagonal Size 14 in
INTERFACES
• USB 2.0 Ports Qty 3
• HDMI Ports Qty 1
Interface HDMI, LAN, USB 2.0, USB 2.0/eSATA, VGA

Laptop i7
PROCESSOR / CHIPSET
1. CPU Intel Core i7 640M / 2.8 GHz
2. Max Turbo Speed 3.46 GHz 3.NumberofCores Dual-Core
4.Cache L3 - 4 MB
5.64-bitComputing Yes
STORAGE
• Interface Serial ATA-300
• Optical Drive DVD±RW
• Read Speed 8x
RAM
• Memory Speed 1333 MHz
• Configuration Features 4 x 2 GB
• Technology DDR3 SDRAM
• Installed Size 8 GB
DISPLAY
• LCD Backlight Technology LED backlight • Widescreen Display Yes
MONITOR
• Diagonal Size 14 inch
HARD DRIVE
• Spindle Speed 7200 rpm
• Type HDD
• Capacity 500 GB
BATTERY
• Cells 6-cell
• Output 90 Watt
NETWORKING
• Data Link Protocol Bluetooth 3.0, Ethernet, Fast Ethernet, Gigabit Ethernet, IEEE 802.11a, IEEE 802.11b, IEEE 802.11g, IEEE 802.11n
• Wireless LAN Supported Yes
• Preinstalled Software: Genuine Windows 8.1 Professional 32- bit/64bit Media CD & System Recovery CD. Preinstalled MS Office 2010 Package