

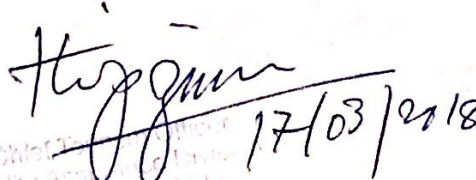


Procedures for assessment and registration of restaurants

1. The application for assessment must be submitted to the Director, Tourism Council of Bhutan.
2. The applicant must go through the checklist form for facilities and services available on the website www.tourism.gov.bt and conduct self-assessment before applying for assessment.
3. Along with the application, the applicant must submit the following documents.
 - 3 a. Completed checklist form
 - 3 b. Photos of Exterior, Dining, Restroom, Back area (kitchen, Pantry, Storage) to be sent by email.
4. Any application received without above documents will not be considered.
5. TCB will review the application and if found complete will inform the applicant of the date of assessment.
6. Assessment will be carried out by a team of assessors with requisite expertise and experience.
7. Efforts will be made to ensure that the assessment report is shared with the restaurant in electronic/hard copies as soon as possible. The restaurant is expected to send confirmation to TCB of the receipt of the report.
8. The restaurant must go through the report and inform TCB in writing if there are queries or clarifications within 14 days of the receipt of the report. If the restaurant fails to respond within the stipulated timeline, the report will be considered endorsed.
9. For any clarification or additional information, kindly contact the following officials during office hours.

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Quality Assurance Division
Tourism Council of Bhutan
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Thinley Rinzin
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